

# STANDING RULES

## STANDING RULES ADOPTED MAY 22, 2021

1. Dissolution is removal of a club by NFRW upon request of the TFRW Executive Committee by a 2/3 vote.
2. Clubs shall appoint at least 2 Sergeant-at-Arms, if needed to oversee club meetings.
3. Clubs and members shall foster loyalty to the State and National Federations.
4. In situations where meeting in person is not possible, meetings by Zoom, Skype or other approved electronic method may be used.
5. Members shall not use Federated social media sites for self-promotion of businesses and shall adhere to rules when directed to cease such action.
6. Members shall not use the TFRW as a platform or speak on behalf of the Federation on public forums without the express consent of and approval of content from the TFRW Executive Committee. *The TFRW has an express purpose and falls under the authority of the National Federation of Republican Women and is constrained by federal laws and NFRW rules and procedures. Only authorized persons may speak regarding the in-house functions of the TFRW and Federated Clubs.*
7. Area VPs and Club Presidents may take up to a 3-month leave of absence during a Primary after notification to the State President. Information shall be sent to Clubs by the Area Vice President.
8. A club or the Federation reserves the right to refuse membership.

# Standing Rules

## STANDING RULES ADOPTED OCTOBER 18, 2019

1. The TFRW President's receipts shall be turned in monthly to the Treasurer who shall file the report monthly to the Executive Committee.
2. TFRW Executive Committee members, except for the president, shall be equally reimbursed as attendees for the NFRW board meetings, in part, from the allotted budgeted money. No member shall receive more than one reimbursement per year. Elected delegates-at-large to the NFRW Biennial Convention shall be reimbursed for registration fee.
3. Any member who resigned from membership, as a result of disqualification, must follow the same steps for reinstatement as if they had been removed for cause.
4. Names and addresses of Club delegates and alternates shall be submitted to the State President, State 2<sup>nd</sup> Vice President and to their respective Area Vice President no later than thirty (30) days before the State Convention.
5. President's Steps to Conflict Resolution
  1. Informal warning(s): Verbal warning(s) of pending action. (or put member on notice of possible action.)
  2. Refer to Standards & Compliance Committee (hereinafter S& C Committee) for recommendation if conflict continues.
  3. S & C Committee recommends formal counseling as first step in resolution.
  4. Refer to S & C Committee if unsuccessful for further recommendations.
  5. S & C Committee may give one of the following recommendations:
    - a. Require a mediation meeting which may require seeking the advice of legal counsel.
    - b. Any other extra steps that are deemed necessary in order to get member to comply.
    - c. Formal censure, which may include suspension.
    - d. Removal.
6. Formal Censure or removal will be voted on by the TFRW Executive Committee.



## **STANDING RULES ADOPTED SEPTEMBER 12, 2018**

1. A member who has been removed from membership of the TFRW shall not attend club meetings, state meetings or any other TFRW sponsored function or event.
  2. An officer or Executive Committee member who is not in good standing shall not attend club meetings, state meetings or any other TFRW sponsored function or event. They may resume their role upon satisfaction of requirements as stated in the Bylaws under "Reinstatement".
  3. If a Club is not in good standing, the President of that Club, or her representative, shall not represent said Club as a member of the local Republican Party Executive Committee. TFRW determines the eligibility of a president of a TFRW Federated Club, not the TNGOP.
- 

## **STANDING RULES ADOPTED MAY 5, 2018**

### **Social Media Guidelines:**

1. Accounts should be updated regularly.
  2. All accounts should align with the purposes of the TFRW.
  3. Accounts should not endorse candidates in contested primaries.
  4. Accounts should not share or like posts or articles that speak negatively of Republican elected leaders.
  5. Accounts should not share, like, post or comment using profanity or other obscenities.
  6. Accounts should keep in mind that any activity may be referenced in broader media outlets as representative of the Greater Republican women's Federation.
  7. Upon request of the club President, the present administrator must relinquish her position to the Club President.
  8. Administrators must approve new members.
  9. Administrator must approve every post.
-

## **STANDING RULES ADOPTED ON JUNE 3, 2017**

### **Duties of the Standing Committees:**

1. Campaign Committee - the chairman keeps up with and verifies campaign hours submitted by members; she sends out reminders to members and coordinates all campaign hours and compiles report for president.
2. Finance Committee - the chairman is the fund-raising chair and devises opportunities for raising money; she should have items for sale at meetings and events to sell for the TFRW.
3. Public Relations Committee - the chairman sends out notices and press releases to newspapers, radio and TV regarding TFRW information.
4. Bylaws Committee- the chairman works with her committee to oversee compliance with State and Club Bylaws; the committee reviews Club Bylaws to ensure compliance with the template. State Bylaws are reviewed for compliance with NFRW Bylaws. The Bylaws Committee works in consultation with the Parliamentarian. Advise and insure that the Executive Committee and Board of Directors follows the TFRW Bylaws when a breach has occurred. Provides guidance in the understanding and execution of the duties and policies of the TFRW.
5. Legislative & Research Committee - chairman informs members of current legislative actions.
6. Membership Committee - the chairman works with the Second Vice President to help promote membership throughout the state; she helps form clubs and promotes membership incentives.

## **STANDING RULE ADOPTED ON MAY 30, 2015**

"An Area Vice President must endeavor to attend every board meeting. If unable to attend, she must make an effort to send a proxy. Any Area VP who misses two (2) consecutive meetings without a valid explanation will be considered for removal from her position."



## **APPROVED BY THE TFRW BOARD OF DIRECTORS ON May 31, 2014**

Standing rules outline the procedures of the association with specific details that are not included in the bylaws and that must not conflict with the bylaws. Standing Rules are a board document that formalize how decisions can be made and business conducted. Unlike bylaws which can be changed only by membership, standing rules can be changed more easily, usually by a majority vote of the board at a regularly scheduled board meeting.

1. The President's and Treasurer's signatures are required for transactions over \$1000.
2. All reimbursement requests must be filed and approved by the Executive Committee at the next board meeting following the date the transaction occurred.
3. TFRW debit/credit card transactions are to be treated the same as checking and other financial transactions except when securing services and arrangements for approved TFRW functions.
4. No TFRW officer or member has authority to move monies in accounts without approval of the Executive Board; the approval shall be reflected in the minutes.
5. The TFRW follows the NFRW bylaws when the TFRW Bylaws are silent on an issue.
6. It is preferred that the office of president rotates from West to Middle to East.
7. The TFRW Biennial Convention shall rotate from West to East to Middle region.
8. All TFRW board meetings are to be held in the Nashville region within a 50-mile radius.
9. No member can hold two voting positions on the TFRW Board of Directors simultaneously.